



Peninsula Metropolitan Park District

10123-78th Ave NW, Gig Harbor, WA 98332

"Today We Touch Tomorrow"

Office: 253-858-3400 Fax: 253-858-3401

E-mail: Info@PenMetParks.org

PENMET PARKS RENTALS FACILITY ATTENDANT

Basic Job Duties & Responsibilities

Position is assigned to assist with rentals in various facilities throughout the district. Works with customers during rentals and assists with setup and takedown of equipment.

Duties

Responsible for assisting in setup and cleanup of facilities during rentals. This may include table and chair setup, cleaning restroom facilities, sweeping and mopping floors, and other custodial tasks as needed. Position may be asked to open and close facility as well as locking up front gates of park. Provide support for department programs, meetings and special events as needed.

Hours

Temporary part-time; evenings and weekends

Necessary Knowledge, Skills, and Abilities

- Thorough knowledge of District regulations, policies and procedures
- Ability to communicate effectively and maintain positive and effective working relationship with program staff, participants, volunteers, parents and the general public
- Ability to explain recreation and District related functions verbally and in writing
- Ability to work with minimum or no supervision
- Ability to anticipate and solve on-site and operational problems

Special Requirements

- Successful completion of background check
- Non-smoker

Desirable Qualifications

Previous work in public settings is desired.
Applicants must be 16 years or older.

Compensation

\$13.74 Hourly

How to apply

Applicants should submit an application to:

Jase Newton

jnewton@penmetparks.org

253-313-5090

Applications available at www.PenMetParks.org or PenMet Parks Administrative Office located at 10123 78th Ave NW, Gig Harbor, WA, 98332