



# Peninsula Metropolitan Park District

10123-78<sup>th</sup> Ave NW, Gig Harbor, WA 98332; PO Box 425, Gig Harbor, WA 98335

"Today We Touch Tomorrow"

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## MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

**Monday, January 8<sup>th</sup>, 2018**

**PRESENT:**

**Board Members**

Todd Iverson

Kurt Grimmer

Steve Nixon

Maryellen (Missy) Hill

Amanda Babich (via phone)

**ABSENT:**

None

**Staff**

Eric Guenther

Elaine Sorensen

Gretchen Hayes

**Visitors**

Randy Boss

**PLACE:**

PenMet Parks

Sehmel Homestead Park Volunteer Vern Pavilion

10123 78<sup>th</sup> Avenue NW

Gig Harbor, WA 98332

**CALL TO ORDER:**

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Grimmer at 6:15 p.m.

## REGULAR AGENDA

### ITEM 1 APPROVAL OF AGENDA

Commissioner Hill motioned for an approval of the agenda. Commissioner Nixon seconded the motion. Commissioner Grimmer called for the vote and the motion passed 4-0.

### ITEM 2 CITIZEN COMMENTS

None

### ITEM 3 PRESENTATIONS

#### **3.A Presentations**

None

#### **3.B Staff Report**

Elaine Sorensen informed the board that the park district is looking into a new rental location for staff offices, possibly located in a lower section of the Boys and Girls Club, which would provide adequate space for staff. Staff is looking at a two-year lease, but rental rates have not yet been discussed.

Eric Guenther indicated that a large portion of the maple tree in the meadow was destroyed in a storm during the winter; the district is discussing options with the Great Peninsula Conservancy to figure out what would be best going forward.

#### **3.C President's Report**

None

### ITEM 4 CONSENT AGENDA

#### **4.A Approval of Meeting Minutes**

- November 27, 2017
- December 11, 2017

#### **4.B Approval of Voucher List(s)**

- Summary: \$82,038.15
  - District reference numbers: 2017629-2017635
- Summary: \$150,434.20
  - District reference numbers: 2017636-2017650
- Summary: \$52,213.01
  - District reference numbers: 2017651-2017661

**4.C Approval of Consent Agenda**

Motion By: Commissioner Iverson Second: Commissioner Nixon

Ayes: 4 Nays: 0 Absent: 0 Abstaining: 0

**ITEM 5 UNFINISHED BUSINESS**

**5.A 2018 Election of Officers**

Commissioner Grimmer noted that at the last meeting, Commissioner Nixon was nominated for president. After opening up the discussion for any other candidates to be nominated, the board voted to make Commissioner Nixon president and the motion passed 4-0.

Commissioner Nixon then noted that Commissioner Hill was nominated for clerk. Commissioner Nixon then called for a vote, and the motion passed 4-0.

**5.B Discussion – Executive Director Recruitment**

Commissioner Hill noted that two firms have submitted proposals so far.

The board then discussed the process moving forward, and how they would like to search for candidates. Commissioner Hill will discuss any further updates at the next board meeting.

**ITEM 6 NEW BUSINESS**

**6.A Resolution R2018-001 Authorizing Agreement for Conceptual Planning Services Related to Peninsula Gardens**

Commissioner Grimmer motioned to approve Resolution R2018-001. Commissioner Iverson seconded the motion. Commissioner Nixon then called for a vote, and the motion passed 4-0.

**6.B Discussion – State Audit**

Elaine Sorensen discussed the recent state audit procedure. She explained that they found no large findings. There were two exit items that were noted, and they would like to meet with staff and two board members at an exit meeting. Commissioner Hill and Commissioner Nixon both indicated that they could meet.

**ITEM 7 EXECUTIVE SESSION**

None

**ITEM 8 COMMENTS BY BOARD**

Commissioner Nixon thanked the board, staff, and community for the district improvements, and hopes that things will continue to grow in the future.

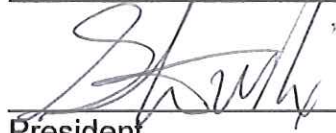
**ITEM 9 TENTATIVE DATE(S) FOR NEXT BOARD MEETING(S)**

The next Regular Meeting is scheduled for Monday, January 22<sup>nd</sup>.

**ITEM 10 ADJOURNMENT**

Commissioner Hill made a motion to adjourn the meeting. Commissioner Grimmer seconded and the meeting was adjourned at 7:00 p.m.

**APPROVED BY BOARD ON:** 2/12/18

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk

Submitted by: *Jase Newton*