



Peninsula Metropolitan Park District

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"Today We Touch Tomorrow"

MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING

Monday, September 11th, 2017

PRESENT:

Board Members

Todd Iverson
Kurt Grimmer
Amanda Babich

ABSENT:

Steve Nixon (Excused)
Maryellen (Missy) Hill (Excused)

Staff

Eric Guenther
Terry Lee
Elaine Sorensen
Gretchen Hayes

Visitors

Kirsten Gregory

PLACE:

PenMet Parks

Sehmel Homestead Park Volunteer Vern Pavilion
10123 78th Avenue NW
Gig Harbor, WA 98332

CALL TO ORDER:

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Grimmer at 6:15 p.m.

REGULAR AGENDA

ITEM 1 APPROVAL OF AGENDA

Commissioner Iverson made a motion to remove Agenda Item 6A, and to also add an executive session to consider the acquisition of real estate per RCW 42.30.110(1)(b). Commissioner Babich seconded the motion. Commissioner Grimmer called for the vote and the motion passed 3-0.

ITEM 2 CITIZEN COMMENTS

Kirsten Gregory indicated that she had a conversation with Mel Kucich about Sunrise Beach Park and noted concern regarding a car that had been running at Sunrise Beach Park with a person in it that appeared to be unconscious. Ms. Gregory explained that it was difficult to get a first responder to the park and for someone to be able identify the park's location. She suggested having signage with contact numbers and addresses located at parks throughout the district.

ITEM 3 PRESENTATIONS

3.A Presentations

None

3.B Staff Report

Terry noted that the Sehmel Homestead Park construction projects are on budget and about one week behind schedule. Mr. Lee also noted that he is bringing a Change Order to a future meeting in regards to fencing and rocks. The change will cost approximately \$30,000 - \$35,000 and he noted that the money has already been appropriated and is in the contingency fund.

Eric Guenther indicated that current scout projects include a picnic shelter being installed at Tubby's Trail Dog Park; Rotary Bark Park is also getting trail markers installed.

Terry Lee also mentioned that he received drawings for a large picnic shelter from the City of University Place. He will bring more information about the cost of a shelter to a future board meeting.

Commissioner Iverson asked about the status of the historical signs for the district. Terry Lee stated that three signs have already been installed, and the other nine are still in the manufacturing process and will be installed as we receive them.

- 3.C President's Report**
None

ITEM 4 CONSENT AGENDA

4.A Approval of Meeting Minutes

- August 28, 2017

4.B Approval of Voucher List(s)

- Summary: \$57,673.93
 - District reference numbers: 2017396-2017414
- Summary: \$70,243.19
 - District reference numbers: 2017415-2017427

4.C Approval of Consent Agenda

Motion By: Commissioner Iverson Second: Commissioner Babich
Ayes: 3 Nays: 0 Absent: 2 Abstaining: 0

ITEM 5 UNFINISHED BUSINESS

- 5.A** None

ITEM 6 EXECUTIVE SESSION

The board entered into an executive session at 6:25 p.m. to consider the acquisition of real estate per RCW 42.30.110(1)(b) for approximately 25 minutes. The board returned from executive session at 6:50 p.m.

ITEM 7 NEW BUSINESS

7.A Discussion – HR and Facilities Use Policies

Elaine Sorensen reviewed changes to the draft policies and noted to the board that the documents will go to the District's attorney for review.

7.B Discussion – 2018 Preliminary Budget

Terry Lee indicated that staff would like to bring the preliminary budget to the next meeting, the first reading of the budget in October, and the second reading and approval of the budget in November.

7.C Discussion – Peninsula Gardens

The board decided to postpone this discussion until a future meeting when all board members are present.

ITEM 8 COMMENTS BY BOARD

Commissioner Iverson asked staff about the cost for rental of an office at the Boys and Girls Club. Gretchen Hayes explained that they are working on the cost of renting the facility individually compared to renting an office monthly.

Commissioner Iverson also asked about the cost of adult softball program umpires. Gretchen Hayes explained that by using district fields, the cost was much lower and adding umpires benefited the program.

ITEM 9 TENTATIVE DATE(S) FOR NEXT BOARD MEETING(S)

The next Regular Meeting is tentatively scheduled for Monday, September 25th.

ITEM 10 EXECUTIVE SESSION

None

ITEM 11 ADJOURNMENT

Commissioner Iverson made a motion to adjourn the meeting. Commissioner Babich seconded and the meeting was adjourned at 7:55 p.m.

The board made a motion to reopen the meeting to elect a temporary clerk and discuss Resolution 2017-012 to Authorize the Executive Director to Purchase Park Maintenance Equipment. Commissioner Iverson nominated Commissioner Babich as temporary clerk. Commissioner Grimmer seconded, and the motion passed 3-0.

Commissioner Iverson motioned to approve Resolution R2017-012, allowing the district to use capital funds to purchase replacement equipment. Commissioner Babich seconded, and the motion passed 3-0.

Commissioner Iverson made a motion to adjourn the meeting. Commissioner Babich seconded and the meeting was adjourned at 8:00 p.m.

APPROVED BY BOARD ON:

Sept. 25, 2017

President

Clerk

Submitted by: *Jase Newton*