



Peninsula Metropolitan Park District

3622 Grandview Street, PO Box 425, Gig Harbor, WA 98335
Office: 253-858-3400 Fax: 253-858-3401
E-mail: Info@PenMetParks.org

"Today We Touch Tomorrow"

MINUTES OF BOARD OF COMMISSIONERS SPECIAL MEETING

Wednesday, September 14, 2009

PRESENT: Board Members

William Sehmel
Scott Junge
Todd Iverson
Jon Ortgiesen
Curtis L. Hancock

Staff

Marc Connelly
Eric Guenther
Elaine Sorensen
Bill Miller

Visitors

Jack Wingerter

PLACE: PenMet Parks Administrative Office
3622 Grandview Street
Gig Harbor, WA 98335

5:00 PM CALL TO ORDER

The meeting of the Peninsula Metropolitan Park District was called to order by Commissioner Sehmel at 5:00 p.m.

ITEM 1 APPROVAL OF AGENDA

Commissioner Junge made a motion to approve the agenda, Commissioner Ortgiesen seconded the motion. Commissioner Sehmel then called for the vote of the agenda and the vote passed 5-0.

ITEM 2 2010 BUDGET

Security Lock Safe & Alarm

Jack Wingerter from Security Lock Safe & Alarm gave the Board a presentation and demonstration of the company's security cameras and

answered questions from the Board of Commissioners about security options for Sehmel Homestead Park.

Mr. Wingerter reviewed the different types of cameras available, positioning of the cameras, how they function and cost.

The Board then discussed several options of security including on-site security with a trailer and park host, patrolling security from dusk to dawn with a District vehicle or District internal night time staff.

The Board then made a decision to include \$100,000 as a place holder in the 2010 budget for a park security system and requested that staff provide options at the next meeting for security – cameras, staffing, volunteers, contracting and caretaker lodgings.

ActiveNet Recreational DataBase

Eric Guenther reported to the Board that the ActiveNet product would include the purchase of the product for \$7,000 with a three-year initial contract and one-year renewals thereafter. The Board then asked Mr. Guenther to inquire about a one-year initial contract instead of a three-year initial contract. He also reported that the District attorney approved this as a sole source purchase and no RFP is needed for the purchase of the product.

The Board then had a discussion about delaying the purchase of the product until late 2010. The Board requested that the staff provide a report at the next meeting on the staff time efficiencies of the system.

Recreation Program

Marc Connelly handed out the recreation department job descriptions.

Commissioner Sehmel then reviewed the breakdown of expenses for the new program that are included in the 2010 budget. He noted to the Board that he had concerns regarding the starting salary of the new position. Commissioner Sehmel then presented a recreation scenario to the Board of a possible partnership with a non-profit to do additional recreational programming for the community.

The Board then had a discussion about the meaning of a "self-sustaining recreation program" and a general decision was made that self-sustaining would include supplies, instructors and the cost of the new staff position.

Commissioner Iverson noted that we need a District employee in this position and not a contract employee so that we can expose what PenMet Parks is which will help in the future to pass a bond for capital project funding. Commissioner Ortgiesen agreed with Commissioner Iverson.

Commissioner Junge had concerns regarding whether the program can be self-sustaining and suggested the use of the PEG grant process to partner with other organizations with the 2010 funding.

Commissioner Sehmel noted that the new position should be required to bring in corporate sponsorships to help with the expense of the program and make sure that the job is advertised as a one year position.

Marc Connelly assured the Board that the District will review all possible partnering opportunities for the program and that non-supported recreational activities not be continued.

The Board then made a decision to keep the recreation funding in the 2010 budget.

Maintenance Barn Capital Project

The Board discussed the construction expense of the maintenance barn and Bill Miller handed out a set of plans for a 3,200 square foot barn with a cost of \$206,000.

Bill Miller mentioned working with HDR to get a more detailed breakdown of this maintenance barn cost.

Commissioner Hancock expressed concern that the cost of the building is too low and feels that this is a \$500,000 project. The Board then discussed the bathroom facilities, heating options and a timeline for construction of the building.

Bill Miller explained that a post frame structure for the barn could be finished in stages over time.

The Board then made a decision to include the \$206,000 in the 2010 budget.

The Board then talked about bidding the project out and possible alternatives. Also whether the pole barn could be built and the interior finished later.

Employee Benefits

A survey of local governments was handed out to the Board on medical benefits and 2010 COLAS.

Commissioner Sehmel reviewed the current District staff benefit package with the Board. He noted that he feels the staff could be providing more of the cost of their current health insurance packages and proposed raising the cost of health insurance to the staff from 10% to 20% and no COLA for 2010.

Commissioner Hancock then counter proposed a suggested additional 1% increase in medical costs to the staff each year for the next five years and no COLA.

Commissioner Iverson agreed with Commissioner Hancock's proposal.

Commissioner Ortgiesen requested more time in order to make a decision.

Commissioner Junge noted that he would like to see the health insurance and COLA survey completed before he made a decision and was especially interested in what the City of Gig Harbor was including in their budget.

The Board then requested feedback from the staff.

A decision was made to leave the benefit package as it is in the budget and continue this discussion at the next Board meeting.

ITEM 3 ADJOURNMENT

Commissioner Iverson made a motion to adjourn the meeting, Commissioner Ortgiesen seconded, and the meeting was adjourned at 7:36 p.m.

APPROVED BY BOARD ON: 9-21-09



President

 9/21/09

Clerk Date

Submitted by: Elaine Sorensen